



July 21, 2016

To: Prospective Quoters

Subject: Request for Quotations number SHA70016Q0001

Enclosed is a Request for Quotations (RFQ) for an Evaluation, Audit and Actuarial Survey Services for the US Embassy LES Pension Plan. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by August 10, 2016 14:00 local time

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Mathis", written over a large, stylized "J" that also serves as a signature element.

Contracting Officer

Enclosure